

# Mandatory Annual & Semi-Annual Online Training

Per: AR 350-1 Table G-1  
Issue Date: 19 August 2014



When registering for an ALMS Course, be sure to click on "Begin Registration" and then "Complete Registration"... (Not the name of the course).

Once registered, go to "In Progress Learning" to take the actual course.  
Be sure to click on the "+" sign next to the course title to expand it to the "Launch" level.

You must read the Letter of Instruction (LOI) if one is listed  
in other to complete the course and get a certificate.

Subject	Reference	Proponent	Frequency
<b>Antiterrorism Training</b> * Go to <a href="https://jkodirect.jten.mil">https://jkodirect.jten.mil</a> (Enroll in Course # JS-US007-14)	AR 525-13	PMG	A
<b>Army Traffic Safety Training Program</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Accident Avoidance" * Select: " Army Traffic Safety Program, Accident Avoidance Course for Army Motor Vehicle Drivers (Version: A)"	AR 385-10	HQDA, ACSIM	I
<b>Combating Trafficking in Persons (CTIP) Program</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "CTIP" * Select: "Combating Trafficking in Persons General Awareness Course (CTIP)"		ASA(M&RA)	A
<b>Composite Risk Management</b> <i>Register for the class through ATRRS</i> Go to AKO/Self Service/My Education/ <b>ATRRS</b> and click on: "Register for Army Distance Learning (DL) Courses" * <b>Military:</b> Type "Risk Management Basic" in the Course Name Search Box. (Course Number: 2G-F97_DL) <b>Take the class in ALMS</b> - Go to ALMS: AKO/Self Service/My Education/ALMS/"In-Progress Learning"	AR 385-10	TRADOC	O
<b>Information Security Program Initial Orientation Training</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Information Security Program" * Select: "Security Training - Initial Security Orientation" ** First Unit only (non-IMT) and upon PCS to new installation	AR 380-5/67	HQDA DCS G2	**See Below
<b>Information Security Program Refresher Training</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Information Security Program" * Select: "Security Training - Annual Security Refresher Training"	AR 380-5	HQDA DCS G2	A
<b>Operational Security (OPSEC)</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "OPSEC" * Select: "USMEPCOM OPSEC Awareness Training (01) "	AR 530-1	HQDA, DCS, G-3/5/7	I/A/P/R
<b>Personnel Recovery</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Army PR" * Select: "Army PR 101A: Intro to Personnel Recovery Concepts"	AR 350-1	HQDA, DCS, G-3/5/7	A
<b>Threat Awareness and Reporting Program</b> Go to AKO/Self Service/My Education/ALMS/ "Search" Type: "Threat Awareness and Reporting Program" * Select: "U.S. Army Threat Awareness and Reporting Program (TARP) Course (Version: A)"	AR 381-12	HQDA, DCS, G-2	A

Subject	Reference	Proponent	Frequency
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**Sexual Assault Prevention and Response (SHARP)**

AR 600-20

HQDA, DCS, G-1

I/S

<http://www.sexualassault.army.mil/index.cfm>

Go to AKO/Self Service/My Education/ALMS /"Search" Type: "Sexual Harassment/Assault Response"

\* Select: "Sexual Harassment/Assault Response and Prevention Standing Strong Training (Version: FY15)"

**PLEASE NOTE: Your Command or MOS may require additional courses.**

This listing is provided as an aid and is not comprehensive as proponent schools change courses periodically.

\* An online certificate is issued for this course

**Legend for Table G-1: The following codes establish the frequency at which training is to be conducted:**

- A: Annual. Trained annually
- I: Inprocessing. Required whenever an individual is assigned to a new unit
- O: Ongoing. Continuous training, not a single event
- P: Pre-Deployment. Addressed before unit is deployed on an operational mission
- R: Redeployment. Addressed upon redeployment from an operational mission
- S: Semiannual. Trained twice per year

**Not on AR 350-1, Table G-1** but also an Annual Requirement for Government Computer/Network Access

\* **Cyber Awareness Challenge**                      <https://ia.signal.army.mil>                      **Annual Requirement**

(The Exam is now at the end of the course. You cannot take it separately)

**Army Training and Certification Tracking System at U.S. Army Reserve**

<https://atc.us.army.mil/iastar/index.php>